

Devon Elementary School PTO Meeting Minutes

May 18, 2011

In attendance: Audrey Kese, Tricia Jennings, Tracey Sloan, Kelly Lee, Amy Susanin, Cathy Rains, Stephanie Thibault, Linda Murray, Lorann Wood, Tricia Petrane, Coleen Hillman, Kelly Walker, Lori Piccone, Cindy Krapels, Carli Younce, Chrissy Bennett, Sarah Keyes, Heather Hill, Nicole Lohmeyer, Dr. Tobin

Welcome

Audrey welcomed everyone to the meeting.

Review and Approval of Minutes

The April PTO meeting minutes were approved. Tracey will submit to Katrina Wester for posting on devonpto.org.

Principal's Report: Dr. Tobin

- *Arts Express Week:* Dr. Tobin thanked the board for a great week. It was a wonderful experience for the kids.
- *School Gifts Discussion:* Four main items were discussed: 1. Completing smartboard/projector installation. The library still needs 2 projectors, 1 smartboard, and the sound system. Estimated cost is approximately \$4,500. He requested \$5,000 to complete the project. The board approved \$5,000. Coleen Hillman motioned to approve and Tricia Jennings seconded the motion. 2. Water coolers. \$300 was requested to buy 5 water coolers for events so we don't have to rent. This was also approved by the board. Coleen Hillman motioned to approve and Stephanie Thibault seconded the motion. 3. Improve the sound system in the cafeteria. Mrs. Brown will work on this project if we decide to move forward. 4. Cooling down of the gym. We are still investigating our options. 4. Stephanie Thibault explained that as part of the cost-saving measures the District is undertaking to reduce the deficit, the District will no longer supply water coolers and water to the schools. At Devon, there are three water coolers: one in the Staff Lounge, one in the Nurse's Office, and one in the Main Office. Stephanie suggested that the PTO supply water and water coolers for the school and will research the cost.
- Dr. Tobin thanked everyone for a fantastic year and congratulated Audrey for her role as PTO President.

- *2011/2012 Class Lists:* No class lists will be mailed in August. Only teacher assignments will be sent.

Faculty Update: Nicole Lohmeyer

- *Field Day:* Still collecting volunteers and working on the schedules. She will send an email letting volunteers know she received their sign up.
- *Camp:* Only five spots left in camp (week 1). Weeks 2 - 4 are full.

President's Report: Audrey Kese

- *School Board Update:* Approximately three hours was spent discussing the budget. Two main updates are; 1. Teachers agreed to deferral of pay increase for 6 months, and 2. Tax Study Group is being assembled to look at Earned Income Tax.
- *Endowment Meeting:* The first meeting took place on April 28th.
- *Vote on Slate for 2011/2012:* The board approved the new slate. President: Tricia Jennings, VP: Amy Susanin, Secretary: Lauren Forman, Treasurer: Margaret Ruschman, Ass't Treasurer: Cindy Krapels, Past President: Audrey Kese. Chrissy Bennett and Sarah Keyes for Cultural Arts, Georgann Bernabeo and Cecilia Cooleen for Fundraising, Tricia Petrane and Kelly Walker for Social Functions, Carli Younce for IAP, and Lori Piccone for School Services. Kelly Lee motioned to approve and Tricia Petrane seconded her motion. The new board begins July 1, 2011.

Treasurer's Report: Cathy Rains

- *Budget:* Cathy walked the board through her spreadsheet, which detailed the budget for 2011/2012.

Cultural Arts: Linda Murray and Lorann Wood

- *Arts Express Week:* Help is needed on Monday to pack up decorations. Linda will store at her house. If anyone needs them let her know.
- *Dave Fry Rock Roots:* This will be the last assembly of the year. It will be on the last day of school, June 16th.

Fundraising: Amy Susanin

- *Spring Fair:* Amy encouraged everyone to sign up for a shift because we need volunteers. Kelly Walker will send an email through HR Parents requesting volunteers.
- *Friendraiser:* Cindy Krapels and Tara Owens will co-chair the event next year.

Issues, Affairs & Programs: Stephanie Thibault

- *Turn It Off Week:* Prizes weren't given this year. This will continue next year.
- Mr. Stever hasn't spent the Read Across Devon Budget, and Stephanie is working with him to see that the books are purchased for the library.
- Dr. Tobin approved Halloween Charity Drive. After Halloween, extra candy is brought in for food pantry.
- *Diversity Committee:* This year's committee was Carli Younce, Tracey King and Cindy Krapels. Carli and Cindy shared some highlights from this years' meetings.
- *MLK Day:* Possibly tying in T & E Cares for next year.

School Services: Lori Piccone

- Mary Ruth Thompson will head up the Directory for next year.
- Field Day is under control

New Business: Chrissy Bennett/Sarah Keyes

- *2012 Arts Express Week:* Chrissy and Sarah shared the new theme for next year. The theme is Visual Art and People's Light and Theatre company will present the Visual Art of Puppetry. Sarah and Chrissy expressed how great they are to work with and how much experience they have working with kids. The Lost Puppet will be created over the whole year, working toward May's AEW.

Upcoming PTO Events:

May

20th ~ Spring Fair

25th ~ Volunteer Appreciation Tea

30th ~ Memorial Day, No School

June

1st ~ Kindergarten Orientation

2nd ~ Field Day

8th ~ Last PTO meeting at President's house, 9:30am

10th ~ Fourth Grade Party

15th ~ Kindergarten last day

16th ~ Last day for Grades 1 - 4